



Minutes of the Annual General Meeting

of

Electric Theatre Workshop Ltd

Registered Charity in Scotland, number SCO42897

Registered Company in Scotland, number SC414600

Held on

Tuesday 24th April 2018, 6pm-6.45pm

Theatre Royal, Dumfries

In attendance

Karen Clapperton (Chair)

Lesley Hill

Martin McKeown

Katriona Bailey

Moira Priestly

Myra Smith

Graham Main

Jack Finlay

Rachael McDougall (Minutes)

With apologies from Kerry Willacy and Mark Turner

1. Introduction

Rachael introduced everyone to the AGM format and reminded everyone that whilst they are here - they have no voting right, nor are they acting as members of the company. Rachael announced the order of the meeting and asked members to hold any questions for trustees to the end if they had not been submitted previously.

2. Chair's Introduction

Karen welcomed invited stakeholders, and the office bearers, as well as the co-opted office bearers (or representatives) to the meeting and thanked Rachael for her efforts to conduct ETW Governance business.

Karen read out an opening statement as a review for the year ending August 31st 2017.

Jack Finlay presented a video reviewing the work of ETW over the year.

3. Annual Report

Rachael presented the Auditors Report to the members and announced that all members have had the opportunity to read and propose changes to the document.

There were no questions submitted.

Martin proposed that the trustees approve the Annual Report including the financial statements.

Lesley seconded the proposal and Karen passed the motion.

Rachael to ask the Auditor to file the company return and annual report to Companies House and OSCR within 7 days.

4. External Auditor

Rachael to send out a tender for new External Auditor over the next four weeks.

5. Appointment of Office Bearers

Karen Clapperton was proposed for the position of Chair by Martin. This was seconded by Lesley Hill.

Karen proposed that Lesley Hill be returned as an office bearer with immediate effect
Martin seconded this.

Karen proposed that Martin McKeown be returned as an office bearer with immediate effect. Lesley seconded this.

Karen proposed that Kerry Willacy and Moira Priestly be proposed as office bearers to the company with immediate effect. Lesley seconded this.

It was noted there are other office bearers who are undergoing training and will be proposed at a later date.

Karen proposed that Katriona Bailey is co-opted as an shadow trustee without voting rights
Moira Priestly seconded this.

Karen proposed that Rachael McDougall be proposed as secretary, Martin Seconded this.

6. Amendment to the name of the company

It was noted that the decision to change the company name would go to a 7-day vote, pending further suggestions.

7. AOCB

There was no other business to attend to.